

Graduate Programmes

Launch your career as you support Irish businesses on the global stage

Title	National Graduate: Assistant IT Specialist (Website Development)
<i>Department</i>	Business Process Improvement & Information Technology (BPI & IT)
<i>Role Purpose</i>	The Role of the Web Team in the Business Process Improvement & Information Technology (BPI & IT) Department is as to Manage and support Enterprise Ireland's portfolio of websites and Information Systems. Deliver and continuously develop web platforms including online client services. Develop technology platforms to support client engagement, knowledge sharing and collaboration and work with our Key Digital Infrastructure platforms, including CMS, CRM and Martech.
<i>Placement Duration and Location</i>	This is a fixed-term contract and will run up until August 2024. Located in Enterprise Ireland's Headquarters in East Point Business Park, Clontarf, Dublin 3.

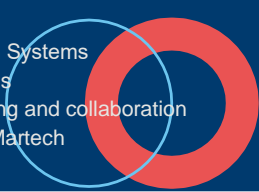
The Role

This is a graduate placement position for a website developer within the Web Team in the Business Process Improvement & Information Technology (BPI&IT) Department of Enterprise Ireland and will run up until August 2024.

The successful candidate will work as part of our Web team on a mix of projects and ongoing management of our portfolio of websites and Information Systems.

The Role of Business Process Improvement & Information Technology (BPI & IT) Department is as follows:

- Manage and support Enterprise Ireland's portfolio of websites and Information Systems
- Deliver and continuously develop web platforms including online client services
- Develop technology platforms to support client engagement, knowledge sharing and collaboration
- Work with our Key Digital Infrastructure platforms, including CMS, CRM and Martech



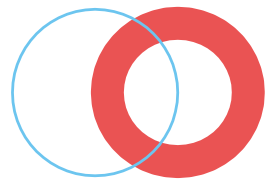
About Enterprise Ireland

Enterprise Ireland is the government organisation responsible for the development and growth of Irish enterprises in world markets. We work in partnership with Irish enterprises to help them start, grow, innovate and win export sales on global markets. In this way, we support sustainable economic growth, regional development and secure employment.

Enterprise Ireland works with entrepreneurs and businesspeople across the full business development spectrum - from early-stage entrepreneurs, to established business owners and large Irish multinational companies.

Role Responsibilities

- Work as a member of the Web Team of the BPI&IT Department of Enterprise Ireland. Collaborating and sharing in the support and delivery of projects and ongoing administration of our websites and systems
- Assist in the design, coding and testing of technical solutions for Enterprise Ireland's portfolio websites and Information Systems.
- Liaise with third-party website development companies in the delivery of new websites/online services for Enterprise Ireland.
- Assist and guide content teams in delivering content in a structured and responsive way for our website portfolio.
- Use of Google Analytics to carry out analysis of website traffic and applying the knowledge gained to deliver improvements to key performance indicators.
- Create and maintain technical documentation and assist in the development of website standards.
- Keep up to date on emerging technologies/industry trends and apply them into operations and activities
- Become familiar with our core digital platforms, including our CMS systems, CRM, Marketing Technology and Event systems.



Relevant Requirements

- Relevant 3rd Level qualification in an Information Technology related discipline with a minimum of a 2.2 degree (level NFQI Level 8).
- Excellent knowledge of HTML, CSS and their related frameworks such as Bootstrap or Foundation, and the features provided by HTML5 and CSS3.
- Good knowledge of jQuery and other JavaScript Frameworks that can be used for website development.
- Familiarity with Google Analytics, Google Search Console and website traffic analysis.
- A good understanding of the principals of Information Architecture in relation to website design and process of designing websites.
- Have a good understanding of the concepts of responsive design.
- Some familiarity with Adobe Photoshop or similar graphic editing software would be an advantage.
- Some knowledge of the principles of data protection and privacy and how it affects websites.
- Ability to provide innovative solutions in relation to website design and functionality.
- Willing to learn to use Enterprise Ireland's software systems relating to producing and delivering web content.
- Strong work ethic; self-starter & highly motivated. Ability to meet & exceed project deadlines & milestones.
- A team player with strong interpersonal and communication skills.
- Salary: Year 1 - €30,117, year 2- €31,758

To apply for this position, please send your CV to graduates@enterprise-ireland.com by COB Wednesday, 7th December 2022.

