



Promotional / Lateral Opportunity

Title:	Economist
Grade:	Level D
Department:	Strategic Policy and Planning
Reporting to:	Manager, Strategic Policy and Planning
Location:	East Point, Dublin
Job Reference:	EI.058.24E
Salary:	€49,506
Closing Date:	02nd June 2024

Role Purpose

The Strategic Policy department's primary role is to drive Enterprise Ireland's strategic agenda, both internally and externally and to ensure that the organisation remains on course to achieve its stated objectives as set out in its current strategy, *Leading In a Changing World*. The Policy team is part of a wider department which includes Planning functions. The purpose of the Economist role is to work as a core member of the team to provide the organisation with data gathering, analytical and policy expertise to support the delivery of Enterprise Ireland's Strategy and to ensure Enterprise Ireland's policy interests are developed, articulated, understood and incorporated at all levels both internally and externally.

Key Deliverables

- Contribute to the development of Enterprise Ireland's corporate strategy and policy positions in areas such as internationalisation, sectoral development and innovation.
- Monitor, analyse and develop briefing material relating to economic and policy developments at both the National and European level for external stakeholders as well as the Enterprise Ireland Board and the senior management team.
- Liaise with external stakeholders including Department of Enterprise, Trade and Employment and others to ensure the needs of Enterprise Ireland client companies are fully represented.
- Assist in ensuring that key surveys are completed to the highest standards within demanding timeframes.
- Carry out detailed coordination of data collection, organisation and dissemination of collected data, analysis of relevant statistics and datasets using both internal and external sources to provide empirical evidence for Enterprise Ireland policy and strategy.
- Assist colleagues to analyse data to further their work.
- Ensure that information is presented in an impactful and easy to understand format to inform policy.
- Provide support to Enterprise Ireland's senior management team and colleagues across the agency as required to ensure the successful implementation of EI strategy.
- Contribute to a continuous improvement ethos in helping deliver client service excellence as a core feature of our culture and operating model.
- Other duties that may be assigned as a member of the Strategic Policy and Planning team.

Functional Competencies

- A third level qualification in economics or a related discipline is essential.
- Strong analytical and research skills with the capability to develop evidence-based analysis, intelligence and insights and communicate same to different audiences is essential.
- A demonstrated ability to deal with a wide range of issues and develop responses to complex situations is essential.
- Excellent communication skills, both verbal and written are essential.
- Demonstrable track record in the analysis of business and economic trends and issues.
- Sound knowledge of Irish enterprise policy and a strong understanding of the challenges faced by Enterprise Ireland's clients.
- Knowledge and understanding of Enterprise Ireland's strategy and objectives.
- Proven ability to manage a number of demanding projects simultaneously.

Enterprise Ireland Behavioral Competencies

Results Focused

The ability to remain outcome and results focused with regard to business priorities and organisational goals, monitoring progress and adjusting approach ensuring delivery against the appropriate timescales.

Innovation and Risk-Taking

Actively encourages new ideas, experimentation and measured risk-taking, while always being on the lookout for opportunities to continuously improve business processes and efficiencies within Enterprise Ireland and client organisations.

Problem Solving and Decision-Making

The ability to be decisive and take tough decisions about clients, people and costs to deliver sustainable results, using the analysis of information and situations to make logical and sound decisions.

Client Focused

The ability to provide an excellent client service focusing on client needs and building and maintaining effective personal and business relationships to advance clients' objectives and Enterprise Ireland strategy.

Communicating with Impact to Influence Others

Communicates in a manner that will persuade, convince and influence their own staff and others, both internally and externally, in order to motivate, inspire or encourage them to follow a particular course of action.

Teamworking

Co-operates with colleagues, shares information and respects the opinions and values of staff members. Understands the skills, experience and knowledge of staff members and maximises how these can be utilised to the benefit of the department, the organisation and the client.

Embracing & Leading Change

Understands the business agenda of Enterprise Ireland and embraces changes for area of responsibility and for external and internal clients.

Acting / Leading with Integrity

Lives the Enterprise Ireland purpose and values, acting genuinely and with integrity, in a manner that builds trust and engages and motivates others, placing the genuine needs of the client, the organisation, and staff ahead of personal agendas.

Networking

Establishes and maintains mutually beneficial relationships with colleagues and other networks for the purpose of sharing information.

Developing Yourself & Others

Creates an environment that enables others to excel in terms of job performance.

Salary Scale

€49,506 to €71,105 per annum (contributory scale)

Rising to €72,814 by long service increments.

€47,271 to €67,654 per annum (non-contributory scale)

Rising to €69,277 by long service increments

Candidates should note that entry will be at the minimum of the relevant scale and the rate of remuneration may be adjusted from time to time in line with Government pay policy. Subject to satisfactory performance, increments may be payable in line with current Government Policy.

** Point of entry on this salary scale may differ from the minimum point of the scale if the successful candidate is a current public or civil servant. **

Application and Selection Process:

The selection process may include short-listing of candidates. The selection criteria will be based on the requirements of the position. It is therefore important that you provide a detailed and accurate account of where you believe your skills and experience meet the requirements for the position. This should be contained in a short document (template attached - maximum 2 pages) accompanying your CV.

Applicants should note that, for shortlisting purposes in particular, clear evidence of the functional competency requirements listed as essential in this specification must be demonstrated as part of the supporting document accompanying your CV.

To apply for the position, send a detailed CV and a completed supporting document quoting reference number **EI.058.24E** to hrconnect@enterprise-ireland.com to be received on or before **2nd June**

Candidates should please note that it is anticipated that interviews will be held on Thursday 6th June 2024 or Friday 7th June 2024.

N.B. All correspondence will be acknowledged in writing by the HR Department within 3 working days. Applicants who do not receive an acknowledgement within 3 working days should contact hrconnect@enterprise-ireland.com

ISSUED BY THE HR DEPARTMENT, ENTERPRISE IRELAND ON 10th May 2024

Enterprise Ireland is an equal opportunities employer